



FFY 2024-2026 DBE GOALS

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FY 2024-2026 DBE Goals for Cape Girardeau County Transit Authority

GOAL OVERVIEW

Cape Girardeau County Transit Authority (CGCTA) projects a DBE participation goal of 0.07%. It is our intent to obtain our goal solely through race neutral means. The goals were based on the availability of known, willing and able MoDOT DBE-certified firms.

SECTION I – GOAL SETTING METHODOLOGY

STEP 1: Identifying Contracting Opportunities & Determining the Weight of Each Type of Work by NAICS Code

Our current budget and budget projections for future years were analyzed for contracting opportunities. Each of these projects/contracting opportunities were assigned a NAICS Code by using <http://www.naics.com/search/>. Each project was given a weighted factor as a percentage of the total dollar amount of CGCTA’s contracting opportunities using DOT funds.

	NAICS Code	Project	Amount of DOT funds on project:	% of total DOT funds (weight)
1)	441310	Shop Supplies and Small Tools	\$14,163.60	0.0046
2)	441320	Tires	\$85,363.40	0.0279
3)	443142	Small Equipment	\$20,090.85	0.0066
4)	447110	Fuel	\$733,179.75	0.2394
5)	522110	Bank Charges	\$463.64	0.0002
6)	541511	Computer Repairs	\$22,742.84	0.0074
7)	81111, 811113, 811118, 811121, 811122	Repairs/Maintenance - Vehicles	\$547,271.25	0.1787
8)	524210	Insurance - Veh, Gen Liability, Work Comp	\$397,914.83	0.1299
9)	541110	Lawyers	\$6,027.26	0.0020
10)	541211	Accounting/Auditing Services	\$25,090.85	0.0082
11)	541214	Professional & Tech Srv	\$22,099.94	0.0072
12)	323111, 323113, 424110, 424120	Printing/CTA Shirts/Promo Items	\$14,673.23	0.0048
13)	441110	Purchase of Vans	\$895,725.00	0.2925
14)	453210	Office Supplies	\$35,234.81	0.0115
15)	522320	Service Fees	\$21,636.30	0.0071
16)	524114	Insurance - Health	\$220,999.35	0.0722
	Total FTA-Assisted Contract Funds		\$3,062,676.89	1

STEP 2: Determining Local Market Area & Number of Ready, Willing and Able Firms (DBE & Non-DBE)

To determine the number of total firms available in our market area the following website was used: <https://data.census.gov/table>. It is the intent of CGCTA to offer our contracting opportunities to the largest reasonable market area. Because we are located in a small metropolitan area, we determined it would be best to use the data for the entire State of Missouri from this site for most of our calculations in order to allow for the most competition possible. However, in some instances it is not practical to use the entire State of Missouri as the market area. CGCTA does not have bulk fuel storage facilities nor do we have garage facilities with our own staff of mechanics. Our only option is to purchase these items on a more local level. For the calculations involving fuel, tires, vehicle repairs, small equipment, shop supplies and computer repairs we opted to use Cape Girardeau County; for lawyers, account, banking, accounting and professional services we used a regional area; for printing, van purchases, office supplies and insurance we used the entire state to determine the total number of firms available as well as the number of DBE firms available. The following table details the results of our research and provides the figure for the relative availability of DBEs.

	NAICS Code	Project	Number of DBEs available	Number of all firms available (including DBEs)	Relative Availability
1)	441310	Shop Supplies and Small Tools	0	16	0.0000
2)	441320	Tires	0	13	0.0000
3)	443142	Small Equipment	0	7	0.0000
4)	447110	Fuel	0	40	0.0000
5)	522110	Bank Charges	0	40	0.0000
6)	541511	Computer Repairs	0	9	0.0000
7)	81111, 811113, 811118, 811121, 811122	Repairs/Maintenance - Vehicles	0	46	0.0000
8)	524210	Insurance - Veh, Gen Liability, Work Comp	4	1119	0.0036
9)	541110	Lawyers	2	1049	0.0019
10)	541211	Accounting/Auditing Srv	1	329	0.0030
11)	541214	Professional & Tech Srv	0	23	0.0000
12)	323111, 323113, 424110, 424120	Printing/CTA Shirts/Promo Items	23	569	0.0404
13)	441110	Purchase of Vans	0	505	0.0000
14)	453210	Office Supplies	0	75	0.0000
15)	522320	Service Fees	0	63	0.0000
16)	524114	Insurance - Health	0	114	0.0000
		Combined Totals	30	4017	0.0075

STEP 3: Base Figure Calculation

The following table illustrates the calculation of the weighted base rate using the figures determined above in the previous tables.

	NAICS Code	Project	Weight	X	Availability	Weighted Base Figure
1)	441310	Shop Supplies and Small Tools	0.0046	X	0.0000	0.0000
2)	441320	Tires	0.0279	X	0.0000	0.0000
3)	443142	Small Equipment	0.0066	X	0.0000	0.0000
4)	447110	Fuel	0.2394	X	0.0000	0.0000
5)	522110	Bank Charges	0.0002	X	0.0000	0.0000
6)	541511	Computer Repairs	0.0074	X	0.0000	0.0000
7)	81111, 811113, 811118, 811121, 811122	Repairs/Maintenance - Vehicles	0.1787	X	0.0000	0.0000
8)	524210	Insurance - Veh, Gen Liability, Work Comp	0.1299	X	0.0036	0.0005
9)	541110	Lawyers	0.0020	X	0.0019	0.0000
10)	541211	Accounting/Auditing Srv	0.0082	X	0.0030	0.0000
11)	541214	Professional & Tech Srv/Promo	0.0072	X	0.0000	0.0000
12)	323111, 323113, 424110, 424120	Part of Office Supplies	0.0048	X	0.0404	0.0003
13)	441110	Purchase of Vans	0.2925	X	0.0000	0.0000
14)	453210	Office Supplies	0.0115	X	0.0000	0.0000
15)	522320	Service Fees	0.0071	X	0.0000	0.0000
16)	524114	Insurance - Health	0.0722	X	0.0000	0.0000
Total						0.0008
Expressed as a % (*100)						0.08%
Rounded, Weighted Base Figure:						0%

STEP 4: Adjusting the goal based on past years' participation

CGCTA has opted not to make adjustments for prior years' participation at this time.

SECTION II – ACHIEVEMENT METHODOLOGY

Race Neutral / Race Conscious

The United States Department of Transportation's (DOT) Code of Federal Regulations (CFR) 26.51 requires CGCTA to meet the maximum feasible portion of the overall goal by using race neutral means of facilitating DBE participation. For the purpose of this submittal, the definition of race neutral includes gender.

It is CGCTA's intent to obtain our DBE goal entirely through race neutral means. Typically, race-conscious measures of attaining DBE goals are achieved through the use of sub-contractors on transit construction projects. Since CGCTA has no plans for construction projects within the next three years, we feel the use of race neutral means of attaining our DBE goal is the best option at this time.

In order to ensure that the DBE program is narrowly tailored to overcome the effects of discrimination, CGCTA will track and report race neutral and race conscious DBE participation. For reporting purposes, race neutral DBE participation includes, but is not limited to, the following: DBE participation through prime contract, where DBE participation is obtained through regular competitive procurement procedures; DBE participation on a prime contract exceeding a stated contract goal; and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

SECTION III – PUBLIC PARTICIPATION & CONSULTATION

In accordance with Public Participation Regulatory Requirements of 49 CFR Part 26, minority, women, local businesses, chambers, and community organizations within CGCTA's market area will be provided an opportunity to review this goal analysis. The involvement of interested community and business stakeholders is the ultimate measure to gauge the fairness and effectiveness of DBE participation goals.

In an effort to identify local minority and women's business organizations within our community we consulted or attempted to consult with the following groups/organizations:

Cape Girardeau Regional Chamber of Commerce
Jackson Chamber of Commerce
Southeast Missouri State University Center for Innovation & Entrepreneurship
Community Partnership of SEMO
United Way of Southeast Missouri
Cape Girardeau NAACP
SEMO REDI
Southeast Metropolitan Planning Organization
Zonta Club of Cape Girardeau

CGCTA will continue to work to identify local minority and women's organizations so that they may be listed as stakeholders and asked to comment on our DBE goals and policies as part of the public participation process.

CGCTA is currently and will continue to consult with, but not limit its involvement to, the following stakeholders:

1. Southeast Missouri Small Business Administration
2. Cape Girardeau Area Chamber of Commerce
3. Jackson Chamber of Commerce
4. Southeast Missouri State University Center for Innovation & Entrepreneurship
5. Southeast Metropolitan Planning Organization

CGCTA will issue a Public Notice on its website (www.cgcta.com) and in its administrative office announcing that CGCTA's DBE Goal and Methodology is available for inspection at CGCTA administrative office. At the conclusion of the 30 day review period, CGCTA will evaluate comments on the goal calculation process and adjust the goal if necessary.

Written comments on the goal rationale should be addressed to:

Cape Girardeau County Transit Authority
Attn. Disadvantage Business Enterprise Liaison Officer
937 Broadway, Suite 200
Cape Girardeau, MO 63701

Insert Summary of Public Comments Received Here

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PUBLIC NOTICE

In accordance with the requirements of the U.S. Department of Transportation as set forth in 49 C.F.R. 26, as amended, the Cape Girardeau County Transit Authority (CGCTA) hereby notifies the public that it is recommending the following Disadvantaged Business Enterprise (DBE) goal for applicable professional services, construction and procurement contracts during Federal Fiscal Years 2024 to 2026. The overall DBE goal for the next three (3) years for FFY 2024 to 2026 is 0.08%. It is CGCTA's intent to obtain our DBE goal entirely through race neutral means. Information pertaining to this goal and a description of how it was selected is available for inspection from 8:00 a.m. to 4:00 p.m. CST, Monday through Friday, at CGCTA's offices located at 937 Broadway, Suite 200, Cape Girardeau, MO 63701 for 30 days following the date of this notice. Written comments on this goal will be accepted for 30 days from the date of this notice. The comments are for informational purposes only and may be sent to the DBE Officer, same address, or to the Regional Civil Rights Officer, Federal Transit Administration, Region 7, 901 Locust Street, Room 404, Kansas City, MO 64106.

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